

**Rule 66 : Retention, Preservation and Destruction of records**

- (1) The record keeper or any other officer so designated shall be responsible for the records consigned to the record room. He shall scrutinise the records received by him within three days and prepare an index in prescribed format.
  - (2) On the expiry of the period for preservation of the records specified under rule 65, the Registrar shall weed out the record.
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